

# **ODISHA RAIL INFRASTRUCTURE DEVELOPMENT LIMITED**

## **INVITES**

### **APPLICATION FOR ENGAGEMENT OF EXECUTIVES ON CONTRACT BASIS IN CIVIL ENGINEERING DISCIPLINE**

#### **VACANCY NOTICE NO. 4/2020 Dated 05.06.2020**

Odisha Rail Infrastructure Development Limited has been incorporated as a State Govt. Company under the provisions of the Companies Act, 2013, on 23rd March 2017 with equity participation of 51% and 49% by Government of Odisha and Ministry of Railways respectively. The Registered Office of the Company is situated at 6<sup>th</sup> Floor, IDCO TOWER, Janpath, Bhubaneswar - 751022, Odisha, India.

ORIDL is involved in development of viable Railway Projects including New Railway Lines in the state of Odisha and the Company has already identified projects for development.

It is proposed to engage Executives in Civil Engineering discipline on contract basis for a period of THREE YEARS through personal interview.

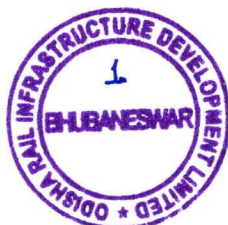
- 1. PLACE OF POSTING:** Bhubaneswar/Site Offices within Odisha
- 2. NAME AND NUMBER OF POSTS:** Assistant Manager (Civil) – 1 Post  
Sr. Executive (Civil) - 1 Post  
Executive (Civil) - 1 Post

#### **3. MINIMUM EDUCATIONAL QUALIFICATIONS:**

<b>Assistant Manager (Civil), Sr. Executive (Civil) &amp; Executive (Civil)</b>	:	Degree from a recognised university in Civil Engineering with minimum 60% Marks. OR Diploma from a recognised University/Institution in Civil Engineering with minimum 60% Marks.
---	---	---

#### **4. PROFESSIONAL EXPERIENCE:**

<b>Assistant Manager (Civil)</b>	:	Candidates must have at least 7 years of post-qualification experience (11 years for Diploma holders) in a supervisory/managerial position in Survey/Construction/maintenance of Railway Tracks while working in any Central/State Govt./PSUs or any approved Consultancy firms of Railways (for Railway siding works) involved in Survey/Construction of Railway Projects.
<b>Sr. Executive (Civil)</b>	:	Candidates must have at least 4 years of post-qualification experience (8 years for Diploma holders) in Survey/Construction/ maintenance of Railway Tracks while working in any Central/State Govt./PSUs or any approved Consultancy firms of Railways (for Railway siding works) involved in Survey/Construction of Railway Projects. Knowledge of Computer applications like Project Management software & AutoCAD will be preferred.



<b>Executive (Civil)</b>	:	Candidates must have at least 2 years of post-qualification experience (6 years for Diploma holders) in Survey/Construction/ maintenance of Railway Lines while working in any Central/State Govt./PSUs or any approved Consultancy firms of Railways (for Railway siding works) involved in Survey/Construction of Railway Projects. Knowledge of Computer applications like Project Management software & AutoCAD will be preferred.
--------------------------	---	--

**5. APPLICATION FEE : Rs. 300/- (Three hundred only).**

The Application fee can be deposited in any of the following modes:

- In the form of Pay Order/Demand Draft in favour of ODISHA RAIL INFRASTRUCTURE DEVELOPMENT LIMITED payable at Bhubaneswar.
- Through Bank transfer to the following account:  
Name of Account : Odisha Rail Infrastructure Development Limited  
Current Account No. : 00000038164830943  
Name of Bank: State Bank of India, IDCO Tower Branch, Bhubaneswar  
IFS Code : SBIN0007891.

**Application fee is not payable by SC/ST candidates.**

**6. UPPER AGE LIMIT :**

<b>Assistant Manager (Civil)</b>	:	45 years as on 01.07.2020
<b>Sr. Executive (Civil) &amp; Executive (Civil)</b>	:	40 years as on 01.07.2020.

**Upper age limit is relaxable for 03 years in case of OBC candidates and 05 years in case of SC/ST candidates.**

**7. EMOLUMENTS :**

<b>Post</b>	<b>Pay</b>
Assistant Manager (Civil)	Rs. 50,000/- per month.
Sr. Executive (Civil)	Rs. 40,000/- per month.
Executive (Civil)	Rs. 30,000/- per month.

In addition to Pay, following allowances and Perks will be admissible:

- Dearness Allowance as per IDA Scale (At present it is 18.7% of Pay)
- Annual Increment @3% of Pay per Annum
- Cafeteria Allowance @ 15% of Pay
- House rent Allowance @ 16% for 'Y' Class Cities and 8% for 'Z' class Cities.
- Medical Insurance
- Provident Fund Contribution

**8. LAST DATE FOR SUBMISSION OF APPLICATION : 10.07.2020.**

- 9. APPLICATION PROCESS :** Interested eligible candidates are requested to download the application format (Annexure -I) from Company's website [www.oridl.in/careers](http://www.oridl.in/careers) and submit the application in the same format duly filled in &



signed along with self-attested copies of Certificates/Testimonials, experience certificates in support of their eligibility by Speed Post /Courier in a cover superscribing the name of the post applied for so as to reach the Managing Director, Odisha Rail Infrastructure Development Ltd., 6<sup>th</sup> Floor, IDCO Towers, Janpath, Bhubaneswar, Odisha, Pin- 751022, by **10.07.2020 positively**. Applications received after the due date owing to delay in postal/courier or any other reasons shall not be entertained and will be summarily rejected.

Self-attested copies of the following documents must be attached with the application:

- (i) 2 recent passport size colour photographs (out of these, one photo to be pasted on the application form)
- (ii) High School Certificate (Class X)
- (iii) Certificates of Academic & Professional qualification and statement of marks of all the qualifications for all semesters/years (including 10<sup>th</sup> and 12<sup>th</sup> class).
- (iv) Proof of Identity (any one of following valid documents):- Passport, Election Commission ID card, Driving Licence, Aadhaar Card, PAN Card, Current Pass Book of Post Office/any Scheduled Bank having Photo, ID Cards issued by Central Govt./State Govt./PSU.
- (v) Proof of address (any one of following valid documents):- Passport, Driving License, Election Commission ID card, Current Pass Book of Post Office/any Scheduled Bank, Electricity Bill/Post Paid Telephone Bill (not older than 3 months), Aadhar Card, Certificate of address having photo issued by MP/MLA/Group 'A' Gazetted Officer on letter head.
- (vi) Proof of work experience as claimed in the Application Form. In respect of current employment, joining letter along with Salary Slip of April 2020 or May 2020, which clearly proves continuity in the job are to be attached. In respect of previous employment, experience certificate from the employer is to be attached. In case the work experience claimed is not established from the proof submitted, his/her application is liable to be rejected.
- (vii) Candidates Claiming age relaxation/waiver of application fee must submit copy of the valid Caste Certificate issued by competent authority.
- (viii) Any other documents in support of candidature

**If any Candidate wishes to apply for more than one post, he/she needs to submit separate applications along with fees for each post. The personal Interviews for different posts may be held on different dates.**

**10. SELECTION PROCESS :** Selection will be done through personal interview to be held at Bhubaneswar. The date, time & venue of the personal interview will be intimated to the eligible candidates through e-mail. This information will also be posted in the Company's website [www.oridl.in/careers](http://www.oridl.in/careers).

The applications will be scrutinised by ORIDL and only those candidates fulfilling the eligibility criteria as per the Vacancy Notice will be called for personal interview. All the original documents pertaining to date of Birth, Educational qualification, Professional experience etc. will have to be produced at the time of interview for verification. Candidates who fail to produce the Original documents in support of their eligibility shall not be interviewed and their candidature shall be cancelled.



If any of the particulars stated by the candidate in the application is found to be incomplete or incorrect on verification , or if it is found that the candidate has wilfully suppressed any material facts/information relevant to the consideration of his/her case, without prejudice to any other action that may be taken in consequence thereof, his/her candidature will be summarily rejected.

Candidates working in Govt./PSUs/Autonomous Bodies must produce “**No Objection Certificate**” at the time of personal interview failing which they will not be interviewed and their candidature will be cancelled.

**11. GENERAL :** The above posts are for limited period of operation only.

No TA/DA/Journey expenses will be paid to the candidates for appearing in the personal interview at Bhubaneswar.

The candidates are advised to make necessary arrangement for their travel/stay well in advance, so as to reach the interview venue in time. In case, interview is continued to next dates, candidates have to make necessary arrangement of their stay, at their own cost.

**The contractual engagement will not confer any right for regularization in ORIDL.**

Management reserves the right to cancel/ enlarge/modify/ alter the selection/ recruitment process at any stage, without issuing any further notice or assigning any reason thereafter.

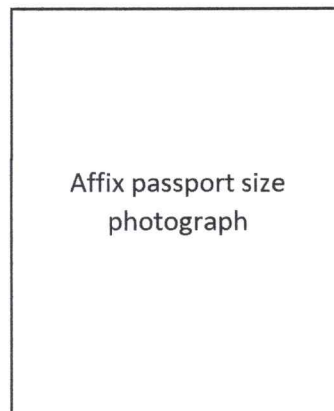
Candidates are advised to periodically check the website [www.oridl.in/careers](http://www.oridl.in/careers) for further updates, if any.



  
5/6/2020  
Managing Director  
Odisha Rail Infrastructure Development Ltd.

**Annexure-I**  
**APPLICATION FORMAT**

1. Post Applied for .....
2. Name in Full (in Block Letters) .....
3. Father's Name.....
4. Date of Birth.....
5. Permanent Address  
.....  
.....
6. Correspondence Address  
.....  
.....
7. Nationality .....
8. Category SC/ST/OBC/UR .....
9. Contact (i) E-mail .....
- (ii) Mobile phone .....
- (all communications with the candidate will be made through e-mail.)



10. Educational and Professional Qualification

Exam passed	Year of Passing	Name of Instt. /Univ.	Max. Total Marks	Total marks Obtained	Overall %	Main Subjects

11. Name and address of Present Employer.....  
.....

12. Name and address of past Employers, if any.

Employer Name & Address	Post held	From	To	Last drawn Salary	Field of experience along with project details

My total post qualification work experience is ----- years and ----- months as on 01.07.2020.



13. Details of Application fee

- (i) Demand Draft Number.....  
Date of issue.....  
Name of issuing Bank .....  
Amount Rs.....

**OR**

- (ii) In case the fee is remitted through Bank transfer,  
NEFT/UTR reference number .....  
Date of transaction.....  
Amount Rs. ....

14. Self-Attested copies of required documents are enclosed herewith. Originals of relevant Educational Certificate, Date of Birth Certificate, Caste Certificate, Certificates of Experience and other testimonials etc. shall be produced for verification on the date of interview. No interview will be conducted if candidate does not bring the originals.

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and there is no civil/criminal case pending against me in the court of Law. I understand that in the event of any information given herein, is found to be false or incorrect or concealed, the engagement will liable to be terminated and any civil/criminal legal action can be taken against me for this. I understand that I am not eligible for any TA/DA for this interview.

Place :

Date :



Signature of the Candidate